



RESOLUTIONS FORM

Date: _____

Category: A B C D (Please select – Categories descriptions are listed on next page.)

Moved by (Print) Employer/Organization

(Signature)

Seconded by (Print) Employer/Organization

(Signature)

Whereas:

Be It Resolved That:

Once you have completed this form, fax it with signatures to 422-8201 or scan and email to: info@recreationns.ns.ca, Attn: Chairperson, Resolutions Committee.

DEADLINE: Resolutions will be accepted until 5:00 pm on Thursday October 25, 2018, the day previous to the Annual General Meeting being held Friday October 26, 2018.

Preparation of Resolutions

- a) Resolutions are an integral element in the development of policy and issues identification for Recreation Nova Scotia. Resolutions are formal expressions of views which identify a problem or issue and form a directive or action. Resolutions may be submitted by any member or group of members in good standing prior to the Annual General Meeting or to the Board Member responsible for Resolutions prior to the deadline.
- b) The Descriptive Clauses (Whereas....) should clearly and briefly set out the reasons for the resolution. If the sponsor believes that the rationale cannot be explained in a few preliminary clauses, the problem should be more fully stated in supporting documentation.
- c) The Operative Clauses (Be It Resolved...) must clearly set out its intent, stating a specific proposal for any action which the sponsor wishes to be taken by Recreation Nova Scotia. (e.g. Be it resolved that Recreation Nova Scotia urge/endorse/petition/enact...). The wording should be clear and brief. Generalization and unsubstantial statements should be avoided.
- d) Background information such as research material must be submitted with the resolution but not necessarily included in the body of the resolution. When a resolution is not self-explanatory and when adequate information is not received, the resolution may be returned to the sponsor with a request for additional information or clarification.
- e) **Disposition of Resolutions:**
 1. Resolutions are to be in the hands of the Resolutions Chair, no later than 5:00 pm Thursday October 25.
 2. Resolutions will be reviewed by the Resolutions Committee within the overall criteria for acceptance approved by the Board of Directors.
 3. Resolutions will be voted upon at the Annual General Meeting by individual vote.
 4. Approval of a resolutions binds the Association to action.
 5. No resolution will be considered from the floor of the Annual General Meeting.
 6. Resolutions proposing by-law changes will be given priority at the AGM. All other resolution submissions will be dealt with in order, by date of submission. Resolutions not dealt with at the AGM, due to time constraints, will be addressed at the next scheduled RNS Board meeting.

Categorization of Resolutions:

Resolutions received will be reviewed and categorized as follows:

- Category A – Provincial issues
- Category B – Local/regional issued
- Category C – Issues not in accordance with Recreation Nova Scotia policy
- Category D – Matters dealt with by Recreation Nova Scotia in the previous years that are in accordance with Recreation Nova Scotia policy.