



Recognition Awards Package

RECREATION

NOVA SCOTIA

This package contains descriptions of the current awards distributed by Recreation Nova Scotia. An online application is located at



Contents

Award Descriptions 4

Innovation Award..... 4

Mayflower Community Cooperation Award 4

Bluenose Achievement Award..... 4

The Natural Environment Award..... 4

HIGH FIVE Nova Scotia Champion Award..... 4

HIGH FIVE Nova Scotia Trainer Excellence Award..... 4

HIGH FIVE Nova Scotia Achievement Award..... 5

Professional Achievement Award..... 5

Honorary Life Membership Award 5

Recreation Nova Scotia Volunteer Award*..... 5

President’s Award of Distinction* 5

Application Process 6

Recreation Nova Scotia Awards Nomination Form 7

Evaluation Tools..... 8

Recreation Nova Scotia Innovation Award Evaluation Criteria..... 8

Recreation Nova Scotia Mayflower Community Cooperation Award Evaluation Criteria 9

Recreation Nova Scotia Bluenose Achievement Award 10

Recreation Nova Scotia Natural Environment Award Evaluation Criteria..... 11

HIGH FIVE Nova Scotia Champion Award Evaluation Criteria 12

HIGH FIVE Nova Scotia Trainer Excellence Award Evaluation Criteria 13

HIGH FIVE Nova Scotia Achievement Award Evaluation Criteria 14

Professional Achievement Award Evaluation Criteria 15

Honorary Life Membership Award Evaluation Criteria..... 16

Award Descriptions

Innovation Award

This Award recognizes an organization, community or individual who has pioneered improved access and /or opportunities through innovative recreation programs, services, events and/or policies. Recipients receive a plaque, dinner for two at the Awards Ceremony and a package of seeds or bulbs.

Mayflower Community Cooperation Award

This award recognizes the successful cooperation or collaboration of communities and/or municipalities in the development of new programs, policies, services or activities that result in healthier futures through active lifestyles. Recipients receive a plaque, dinner for two at the Awards Ceremony and a package of seeds or bulbs.

Bluenose Achievement Award

This award recognizes an individual or community group that provides support activities and services that successfully achieves the values and benefits of recreation. Recipients receive a plaque, dinner for two at the Awards Ceremony and a package of seeds or bulbs.

The Natural Environment Award

This award recognizes an organization, community or individual who has created or improved access to nature infrastructure to encourage greater use by all Nova Scotians. Recipients receive a plaque, dinner for two at the Awards Ceremony and a package of seeds or bulbs.

HIGH FIVE Nova Scotia Champion Award

The HIGH FIVE Nova Scotia Champion Award recognizes outstanding individuals who:

- Support and inspire the implementation and growth of HIGH FIVE
- Fully embrace the HIGH FIVE Framework by incorporating HIGH FIVE Principles, Training, Evaluation Tools and Best Practices into their recreation services and program delivery
- Believe in a holistic approach to quality assurance
- Desire to promote the safety, well-being , and healthy development of children by:
 - Supporting their participation in quality sport and recreation programs
 - By promoting safe, welcoming environments
 - Effectively communicating the HIGH FIVE messages

Recipients receive a plaque, dinner for two at the Awards Ceremony and a package of seeds or bulbs.

HIGH FIVE Nova Scotia Trainer Excellence Award

This award recognizes a Trainer's sustained commitment to HIGH FIVE training excellence and contribution to HIGH FIVE training development and delivery. Only current and certified trainers in good standing are eligible for HIGH FIVE Trainer Awards. Recipients receive a plaque, dinner for two at the Awards Ceremony and a package of seeds or bulbs.

HIGH FIVE Nova Scotia Achievement Award

Organizations receiving this award uphold HIGH FIVE standard of quality by incorporating HIGH FIVE Principles, Training, Evaluation Tools and Best Practices into their recreation services and program delivery. These **Registered HIGH FIVE Organizations** strive for excellence in children's programming. They recognize that the HIGH FIVE Quality Assurance Standard provides the data they need to demonstrate to council and to their customers that their programs are high quality and deserving of support. Recipients receive a plaque, dinner for two at the Awards Ceremony and a package of seeds or bulbs.

Professional Achievement Award

The award recognizes an individual who has demonstrated high achievement and dedication as a current or former recreation professional. Achievements demonstrate professionalism through mentorship, leadership and support while also showing a path of excellence for the next generation of recreation professionals. Recipients receive a clock, a lapel pin, dinner for two at the Awards Ceremony and a package of seeds or bulbs.

Honorary Life Membership Award

RNS highest award recognizes an individual, paid or volunteer who have made outstanding, significant and consistent contributions to recreation in Nova Scotia for over 20 years, has left full time association with the field, as is someone a community wishes to acknowledge publicly. Contributions may be demonstrated by:

- Leaving an impactful (long term and consistent) legacy
- Serving RNS in leadership capacities
- Being positively recognized by peers and/or community for their work
- Bringing passion to their work

Recipients receive a brass plaque mounted in an approved location in their home community/area of choice, a planted tree (usually supplied by their local municipality in a local park, dinner for two at the Awards Ceremony and a package of seeds or bulbs.

Recreation Nova Scotia Volunteer Award*

This award recognizes an individual who has contributed significantly as a volunteer to Recreation Nova Scotia and made outstanding contributions towards furthering goals. There is an internal nomination process. Please note RNS staff recommend a nominee to the board, reflecting staffs unique perspective as witness to the efforts of RNS volunteers).

President's Award of Distinction*

This award recognizes exceptional contributions or a long-term commitment to the advancement of recreation in Nova Scotia. The award can be presented to individuals, organizations, corporations or governments. There is no limit to the number of recipients that can be recognized each year. The Board can decide not to give out the award in any particular year. This award is used to profile a strategic contribution usually in a related sector such as

public health, social policy, commercial enterprise or charitable efforts. (Please note: The recipient of the President's Award of Distinction is selected by the RNS Board of Directors).

***Nominees for these awards are determined by RNS Staff or Board of Directors only**

Application Process

Who can nominate?

At least two current RNS members must make all nominations. For HIGH FIVE Awards, at least one nominator must also be a member of a registered HIGH FIVE organization. Nominations are reviewed by the RNS Awards Committee.

How are nominations submitted?

Nomination forms are located on the RNS website. They may be typed or handwritten. Awards are reviewed by the Executive Director and/or the HIGH FIVE Coordinator where appropriate. Nominators are notified if their application is incomplete. Completed nominations are forwarded to the Awards Committee for review against established criteria.

When are nominations received?

Forms are available all year though nominations officially open in May with applications received until late August. Dates will be posted on the RNS website. Successful nominees, as well as nominators, will be contacted by the Executive Director via email. The awards are presented at the Awards Ceremony held at the Recreation Nova Scotia Annual Conference in the fall. Additional tickets may be purchased.

Other points of note:

There may be more than one recipient for an award. Photos will be taken and information regarding the receipt of the award will be shared.



Recreation Nova Scotia Awards Nomination Form

Deadline for Nominations:

August 31, 2018

INSTRUCTIONS: To build your nomination, please consult the Awards descriptions and Criteria. Required documentation includes two letters of support. Other material such as media coverage, pictures, other awards and accomplishments are also helpful and will be considered by the reviewing committee. Please note reviewing criteria includes points for organization, clarity and conciseness of the documentation. Send completed nomination in one complete package to RNS ATT: Crystal Watson, Executive Director by August 31, 2018.

Nominee Information:

We hereby nominate (Person/ Group/ Community):

Address: _____

Postal Code: _____ Telephone: _____

Email: _____

for the following award (Please check the appropriate box):

- | | |
|--|---|
| <input type="checkbox"/> Bluenose Achievement Award | <input type="checkbox"/> Recreation Nova Scotia's Volunteer Award |
| <input type="checkbox"/> Mayflower Community Cooperation Award | <input type="checkbox"/> Innovation Award |
| <input type="checkbox"/> Honorary Life Membership Award | <input type="checkbox"/> HIGH FIVE NS Champion Award |
| <input type="checkbox"/> Professional Achievement Award | <input type="checkbox"/> HIGH FIVE NS Trainer Excellence Award |
| <input type="checkbox"/> Nature Award | <input type="checkbox"/> HIGH FIVE NS Achievement Award |

Nominated by (Two current RNS members):

Name (1): _____

Address: _____

Postal Code: _____ Telephone: _____

Email: _____

Signature: _____ Date: _____

Name (1): _____

Address: _____

Postal Code: _____ Telephone: _____

Email: _____

Signature: _____ Date: _____

Evaluation Tools

Please use the appropriate tool for each award

Recreation Nova Scotia Innovation Award Evaluation Criteria

Nominee: _____ **Evaluator(s):** _____ **Date:** _____

This award recognizes an organization, community or individual who has pioneered improved and impactful access and/or opportunities through innovative recreation programs, services, events and/or policies

Rating Sheet		Possible Points	Assigned Points
1.	Has the nominee been a pioneer in the promotion, organization, and development of a new, unique or innovative recreation program, service, event or policy?	35	
2.	Has the nominee's contribution impacted the recreation field?	25	
3.	Has the nominee's contribution improved access to and/or involved non-traditional consumers in the recreation program, service, event or policy opportunity for recreational pursuits?	25	
4.	Are participant testimonials supportive and conclusive in demonstrating the recreational values and benefits achieved/promoted by the nominee's initiative/s?	5	
5.	Is there media coverage or other support materials that may help reviewers included?	5	
6.	Is the quality of the documentation such that it may help reviewers? (i.e. typed, organized, concise?)	5	
Total		100	

RECREATION
NOVA SCOTIA

Recreation Nova Scotia Mayflower Community Cooperation Award Evaluation Criteria

Nominee: _____ **Evaluator(s):** _____ **Date:** _____

This Award recognizes the successful cooperation or collaboration of at least two geographic communities and /or municipalities in the development of new programs, policies, services or activities that result in healthier futures through active lifestyles.

Rating Sheet		Possible Points	Assigned Points
	a. Does the nomination recognize cooperation or collaboration between at least two geographic communities and/or municipalities? b. Is/are the nominee/s developing new programs, policies, services or activities that are resulting in healthier futures through active lifestyles? Only proceed if the answer is yes to both questions.		
1.	Is the cooperation or collaboration between two geographic communities evident and well described?	35	
2.	Are the new programs, policies, services or activities evident and well described?	25	
3.	Is there evidence that healthier futures through active lifestyles are will result from this initiative?	25	
4.	Are testimonials from someone who has benefited directly from programs, policies, services or activities that resulted from nominees work supportive and conclusive in demonstrating the recreational values and benefits achieved/promoted by the nominee's initiative/s?	5	
5.	Is there media coverage or other support materials that may help reviewers included?	5	
6.	Is the quality of the documentation such that it may help reviewers? (i.e. typed, organized, concise)	5	
Total		100	

NOVA SCOTIA

Recreation Nova Scotia Bluenose Achievement Award

Nominee: _____ **Evaluator(s):** _____ **Date:** _____

This Award recognizes an individual or community group that provides/supports activities and services that successfully achieves the values and benefits of recreation. (The focus is on a tangible achievement by an individual or a community group. Geographic communities and municipalities are to be referred to the Mayflower Award).

Rating Sheet		Possible Points	Assigned Points
	a. Is the nominee an individual or community group? b. Is/has the nominee providing/provided a recreation activity or service? Only proceed if the answer is yes to both questions.		
1.	Has the nominee achieved success in terms of the original goal set for the activity/service or an unanticipated but positive outcome?	40	
2.	What values and benefits of recreation were achieved/promoted by the nominee's initiative/s?	40	
3.	Are testimonials from someone who has benefited directly from nominees activities and services supportive and conclusive in demonstrating the recreational values and benefits achieved/promoted by the nominee's initiative/s?	10	
4.	Is there media coverage or other support materials that may help reviewers included?	10	
5.	Is the quality of the documentation such that it may help reviewers? (i.e. typed, organized, concise)	10	
	Total	100	

RECREATION
NOVA SCOTIA

Recreation Nova Scotia Natural Environment Award Evaluation Criteria

Nominee: _____ **Evaluator(s):** _____ **Date:** _____

This award recognizes an organization, community or individual who has created or improved access to nature infrastructure to encourage greater use by all Nova Scotians.

	Rating Sheet	Possible Points	Assigned Points
1.	Has the nominee created or improved access to natural infrastructure to encourage greater use by all Nova Scotians?	25	
2.	Has the nominee incorporated long-term sustainability into design work?	25	
3.	Has the nominee made a substantial effort to achieve barrier free infrastructure?	20	
4.	Has the nominee promoted inclusion in design and use of the infrastructure?	20	
5.	Is there media coverage or other support materials that may help reviewers included?	5	
6.	Is the quality of the documentation such that it may help reviewers? (i.e. typed, organized, concise)	5	
	Total	100	



HIGH FIVE Nova Scotia Champion Award Evaluation Criteria

Nominee: _____ Evaluator(s): _____ Date: _____

	Rating Sheet	Possible Points	Assigned Points
1.	Is the nominee a member of a Registered HIGH FIVE Organization?	20	
2.	Has the nominee taken a lead role as either a primary or senior contact or Trainer to promote the growth of HIGH FIVE within their organization?	20	
3.	Is this nominee conducting Quest Evaluations on programs?	20	
4.	Has this nominee promoted or participated in QUEST 1 Policy Review?	10	
7.	Has the nominee served as an ambassador of HIGH FIVE by promoting the philosophy and putting the principles into practice (ie through presentations, HIGH FIVE info sessions – please provide examples)?	20	
8.	Is the quality of the documentation such that it may help reviewers? (i.e. typed, organized, concise)	10	
	Total	100	



HIGH FIVE Nova Scotia Trainer Excellence Award Evaluation Criteria

Nominee: _____ **Evaluator(s):** _____ **Date:** _____

This award recognizes a HIGH FIVE trainer’s sustained commitment to HIGH FIVE training excellence and contribution to HIGH FIVE training development and quality delivery in Nova Scotia.

	Rating Sheet	Possible Points	Assigned Points
1.	Is the nominee a current certified HIGH FIVE Trainer (date of Trainer training and date of most recent delivery)?	20	
2.	Has the nominee demonstrated a sustained commitment to training delivery?	20	
3.	Has the nominee scored an average of 40 or above on training workshop evaluation forms?	20	
4.	Has the nominee demonstrated mentorship by co-facilitating with new Trainers?	20	
5.	Has the nominee demonstrated creativity and uniqueness in his delivery (using new games and activities)?	5	
6.	Has the Trainer participated in upgrades and Trainer networking events in an effort to maintain quality?	10	
7.	Has the nominee served as an ambassador of HIGH FIVE by promoting the philosophy and putting the principles into practice?	5	
8.	Is the quality of the documentation such that it may help reviewers? (i.e. typed, organized, concise)	10	
	Total	100	



HIGH FIVE Nova Scotia Achievement Award Evaluation Criteria

Nominee: _____ Evaluator(s): _____ Date: _____

Rating Sheet		Possible Points	Assigned Points
1.	Is the nominee a Registered HIGH FIVE Organization?	20	
2.	Does the organization have at least one certified Trainer?	20	
3.	Does the organization conduct annual training for staff and strive to keep 85% of frontline staff certified?	20	
4.	Is someone in the organization conducting regular QUEST Program Evaluations?	10	
	Has the organization conducted a QUEST 1 Policy Review? Has the organization revamped their policies to reflect a child-first focus?	10	
7.	Does the organization promote HIGH FIVE - both the philosophy and quality standard by keeping HIGH FIVE on staff meeting agendas, displaying posters and messages?	10	
8.	Is the quality of the documentation such that it may help reviewers? (IE typed, organized, concise)	10	
Total		100	



Professional Achievement Award Evaluation Criteria

Nominee: _____ **Evaluator(s):** _____ **Date:** _____

This award recognizes an individual who has demonstrated high achievement and dedication as a current or former recreation professional or a professional in a supporting field. Achievements demonstrate professionalism through mentorship, leadership and support while also showing a path of excellence for the next generation of recreation professionals.

Rating Sheet		Possible Points	Assigned Points
	Is the nominee a current or former recreation professional or professional in a supporting field (paid)? (Volunteers may be directed to the Bluenose Achievement Award) Only continue rating if the answer is yes.		
1.	Has the nominee demonstrated mentorship? (Spending time with others in the field, advising, supporting, etc.) Emphasis here is on helping those newer to the field.	20	
2.	Has the nominee demonstrated leadership? (Committee/organizational work, advocacy, initiating, leveraging opportunities, etc.)	20	
3.	Has the nominee demonstrated support for peers? (Networking, finding resources, building linkages, team building, etc.)	20	
4.	Has the nominee demonstrated a path of excellence for the next generation of recreation professionals? (IE has the nominee shaped the work of the field so that upcoming professionals have new methods, tools and frameworks to guide them?)	20	
5.	Is there media coverage or other support materials that may help reviewers included?	10	
6.	Is the quality of the documentation such that it may help reviewers? (IE typed, organized, concise)	10	
Total		100	

Honorary Life Membership Award Evaluation Criteria

Nominee: _____ **Evaluator(s):** _____ **Date:** _____

The Honorary Life Membership Award is the highest award presented by Recreation Nova Scotia as it honors individuals who have made outstanding and significant contributions to recreation in Nova Scotia.

1. The nominee will have promoted the values and benefits of recreation through activities and services in the recreation/leisure area leading to healthier communities.
2. The contributions of the nominee will have enhanced the public impact of recreation at either the local, regional, provincial, or national level. A combination of these contributions would exemplify the nominee.
3. The contributions of the nominee should have had a positive impact on the community in the development of recreation. The nominee has demonstrated a commitment to the field of recreation/leisure beyond their normal responsibilities.
4. The nomination should reflect on the nominee's involvement with volunteers, practitioners, leadership, research in the development of a broad range of programs and services, volunteer contributions, as well as contributions to organizations such as Recreation Nova Scotia.
5. Supporting documentation should include information pertaining to eligibility, two letters of support, newspaper articles, pictures, other recognitions, leadership accomplishments, articles written, major workshops developed, and other information supportive to the nomination.

Rating Sheet		Possible Points	Assigned Points
1.	Has the nominee made an outstanding and significant contribution to the development of recreation?	20	
2.	Has the nominee demonstrated a commitment to the recreation/leisure field in that their contribution had a positive impact on their community?	20	
3.	Has the nominee made a contribution to a broad range of issues programs and activities such as leadership accomplishments, volunteer contributions, research, environmental stewardship, as well as contributions to organizations such as Recreation Nova Scotia?	20	
4.	Has the nominee promoted the value and benefits of recreation at various levels of local, regional, provincial, or national services? A combination of these would exemplify the nominee.	15	
5.	Has the nominee contributed to recreation through specific leadership qualities, written articles/manual/books, major workshops development, and contributions to provincial or national committees, task forces or events?	15	
6.	Quality of documentation?	10	
Total		100	